

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
RE-REGISTRATION FORM
(BCA/MCA/MCA_NEW/MP/MBA/ MPB/Specialization in PG Diploma
Programme) January/July 20____Session

Registration Details

1. Enrollment no. 2. Programme_Code 3. OSC/PI_Code
4. Name of the Student (in capital letters): _____
5. Complete Address: _____

Details of Fee Remittance

- 6.1 Bank Draft/TT No. _____ Dated _____ Amount (INR/USD) _____
- 6.2 Name of the Bank _____ Place _____

Details of Courses

7. Semester for which Re-Regn. is sought (Please \surd):

BCA Programme				
II	III	IV	V	VI

MCA / MCA_NEW Programme				
II	III	IV	V	VI

8. Details of course(s) opted (for MP/MP_NEW/ MPB/ Specialization in PG Diploma Programme only)

S.No.	Course Title	Course Code	Course Fee (INR/USD)
1.			
2.			
3.			
4.			
5.			
6.			
7.			
Total fee			

9. Specialization Diploma Code for MBA degree :

Note : A student can remit the fee pertaining to one semester only at a time. Only one RR Form will be accepted for a given semester.

For MP students only :

1. A student should opt for and indicate the **Specialization Diploma** of his/her choice, if not already done, as soon as he/she registers for the first course of specialization stream and should indicate the **Specialization Diploma code in item No. 9** above. **The option once exercised shall be final.** If no specialization is indicated in item 5 above, University shall register you for specialization area on the basis of first course opted from specialization stream. **No change would be permissible at subsequent stage.**
2. *A student admitted from Jan'2018 onward can opt up to **five courses** in a given semester. Courses already opted need not be repeated unless the validity of registration of such a course has already expired. **For registration purposes, MS-100 is treated as one course but for fee it is equivalent to two courses. The fee for MS-100 is INR6000 or US\$500 as applicable.**
3. A course once selected for study **must be successfully completed within 4 semesters.** In case of failure to do so, the student will be required to **re-validate the registration** by paying a requisite fee.
4. Request for **change of course** should be submitted to the RC/OSC/PI as per schedule fee.
5. The **Validity of a course registered after 3 ½ year or 6 ½ year for student admitted from Jan.2018 onward session or before January'2018 respectively of the initial admission would be reduced appropriately,** as against two years, so that the prescribed maximum duration of five years would remain unchanged (ref. to 'Maximum duration in Management Programme')

Yours faithfully,

Date: _____

Signature of student _____
 E-Mail ID _____
 Mobile/ Ph. No. _____